Invention Reporting Timeline: At a Glance

Employee agreement to disclose all inventions: At time of employment

Election of Title to Invention: Within 2 years of reporting invention to agency

Provide confirmatory license to govt: Along with report of initial patent filing

Issued Patent: At the time of patent issue

Utilization Reports: Annually, when required by agencies

Final Invention Statement & Certification: Within 90 days after the project ends

Invention Report
Within 2 months of inventor’s initial report to orgn.

Non election of Title to Invention: Within 2 years of reporting to agency

Initial Patent Application: Within 1 year of election of title, unless there is an extension

Request for extension of time: Prior to any statutory bar

Changes in patent status:
At any time in the process but prior to established deadlines

Notes: Subcontractors have the same reporting timeframes as the prime grantee/contractor organization. An inventor can request rights to the invention when the grantee or contractor organization elects not to retain title.