

Introduction to PGM

The paperless transfer of extramural research grant application and administrative data is NIH's vision for the 21st century. The electronic Research Administration (eRA) is NIH's infrastructure for conducting interactive electronic transactions for the receipt, review, monitoring, and administration of NIH grant awards to biomedical investigators worldwide.

The Program Module (PGM) is eRA's tool for the NIH Program community. Its purpose is to help Program staff electronically manage the NIH grant application, from pre-submission through post award activities.

Design Goals

PGM was designed with the following goals in mind:

- At sign-on, PGM should provide easy access to a Program Official's (PO) portfolio of grant applications and awards so the PO can do both transactions and reports
- A PO should easily find information on a single grant to respond to an immediate inquiry
- The PO's portfolio will be distributed across the grant cycle and automatically updated
- Allow approvals/transactions to be performed and accesses the On-Line Transaction Processing (OLTP) database for real time data
- Be User-Friendly and Intuitive
- Easily links to other eRA/NIH Modules

History

- Development began in 2001 with a working group of Program Officers (Program Portal JAD).
- Approval received to build the module in Dec. 2002
- The eRA Program Users Group (e-PUG) provides input and requirements
- Pilot Version 1.0 released April 07, 2003
- 1st Production Version 1.1 released August 01, 2003
- Current Version 1.2 released November 7, 2003
- Future releases will include additional refinements

What can the current release of PGM do for you?

The Program Module is being built iteratively. Each release adds additional functionality and fixes critical bugs. The November 2003 release of PGM provides the following features:

- Automatically generates your portfolio without you having to build queries.
- Breaks your portfolio in to the relevant pages (sections) of the grant lifecycle, namely Pending SRG, Pre-Council, Post Council, Pending Type 5's, Active Grants, and Other/Withdrawn grants.
- Each page provides info relevant to that stage of the grant's lifecycle without you having to select these columns via a query. E.g.
 - The Pending SRG stage provides access to the SRA name, SRG meeting location, the meeting review order report, study section, etc.
 - The Pre-Council page provides relevant info such as IRG Action, summary Statement released date, priority scores, percentiles, etc.
 - The Post Council page provides Council Rec. Direct Cost, Council Rec. Total Cost amounts, the IMPAC-II application status. It also provides access to the PGM Approval, PO Checklist pages, though currently these features are not used on competing grants
 - The Pending Type 5's page provides info on Type 5 Receipt Date, Type 5 Due Date, Future Years remaining on the grant, Budget Start Date and also access to the PGM Approval, PO Checklist pages.

- o The Active Grants page provides info on Project Start Date, Project End Date, Future Years, Budget Start Date, Budget End Date, etc and also read access to the PGM Approval & PO Checklist pages.
- Lets you quickly locate the status of a grant (e.g. when a PI calls with a question)
- Provides access to the Agenda Report for a review meeting
- Provides access to the Review Order Report for a review meeting
- Lets you find an SRA's contact info
- Allows you to complete your Program Checklist (Green sheets) on Type 5 grants
- Lets you process (approve/sign-off) on your Type 5 grants
- Allows you to add Sign-Notes that are visible to Grants Management staff
- Provides all relevant grant information via the Grant Snapshot, such as Summary Project Information, Peer & Council Review Summary data, Administrative Codes (Human, Animal codes, etc), Admin. IC Assignment, Multi IC/PCC Assignments, PI Information, Institution Information, Pre-award Budget, Award Details, Award Budget, Award Budget By CAN, CFY Line Items, and SRG & Council Meeting Details
- Provides a feature to print only desired sections of the Grant Snapshot
- Permits views of grants related documents, such as Abstracts, Summary Statements, and e-Applications associated for each grant
- Permits addition of PO Notes, viewing of historical PO Notes, and searching historical PO Notes (these notes are only visible to Program staff in your IC. They are not visible to Grants Management staff)
- Provides an Attention Flag that is "flagged" if the grant is a Foreign Grant, has a NIH-Defined Phase III Clinical Trial, is an Un-Awarded Type 5 Past The Start Date, is an Un-Received Type 5 Past The Due Date, is an AIDS Related Grant, and/or has Stem Cells Involved.
- Lets you override the system-defined sort in a portfolio page and save the new sort. Each portfolio will permit you a different customizable sort. Since PGM has 6 portfolio pages & a search page, you have 7 custom sorts.
- Allows you to restore the system-defined sort in one of their portfolio and search pages
- Lets you include one or more grants assigned to another PO to your portfolio, for interest/tracking purposes
- Lets you remove non-assigned grants from your portfolio
- Provides links to other eRA modules, e.g., Commons, ECB, QVR, QuickView, etc.
- Provides access NIH and grant related resources via the Pre-Submission and General Resources pages
- Lets you view another PO's portfolio within NIH
- Lets you compare your portfolio to another PO's portfolio
- Provides access to the PO Worksheet, which contains all approval signatures (PO, GS and GMO), all associated sign-notes, and all checklist items (both Program and Grant Management).