

***Notification to be sent instructing SO and PI to log on to the Commons, view warnings, and verify the application***

Subject Line: Verification of Your Electronic Grant Application

Body of Text:

NIH has received the electronic application titled “<Project Title>” that was submitted through grants.gov. Several warnings have been generated for the application; these warnings will not block processing of the application. To view the warnings and to verify the application, log in with your username and password to the NIH eRA Commons website at <https://commons.era.nih.gov/commons/>. Then select the “Status” menu item and click on the Application Identifier (TN) link next to the submitted application. You will be able to see the warnings that have been generated and view the image of the application that has been created.

If desired, the warnings can be addressed and the entire corrected application submitted (select the ‘Changed/Corrected Application’ Type of Submission) through Grants.gov.

Please review the image. If the image accurately reflects the submitted application, please verify the application in order to agree to terms. The application will not be referred for review or funding consideration until both the SO and the PI have verified. You must verify the application within two business of the application’s availability in Commons. If we don’t receive approvals within the requested time, your application may be rejected or delayed until a later review cycle.

If you have any questions about this email, please contact the eRA Help Desk at 1-866-504-9552 (tty: 301-451-5939) or [commons@od.nih.gov](mailto:commons@od.nih.gov) <<mailto:commons@od.nih.gov>>.

