



ECB/QVR Steering Committee Agenda

Electronic Council Book–Query/View/Reporting System Steering Committee

Date: Wed., July 13, 2005, 10:00 a.m.–noon
Location: Fernwood Bldg., Room 3D-18
Chair: Thor Fjellstedt
Next Meeting: Wednesday, August 10, 10:00 a.m. - noon, Fernwood 3D-18

Action Items

1. (Steve Hughes) Format the list of contract data items from the Cancer Institute into a PDF document.

Documents

1. NIDDK Project PowerPoint Presentation
2. Example NIDDK Summary Reports

General

Thor began the meeting by reminding the group that the August meeting, if it is held at all, will be off-schedule and will convene on the 10th. The September meeting will also be off-schedule because of its proximity to Labor Day.

NIDDK Project - Initiative Tracking and Checkbook function

The group viewed a PowerPoint presentation concerning the National Institute of Diabetes and Digestive and Kidney Diseases (NIDDK) Tracking and Checkbook function. The system is in production right now, but is only available to NIDDK employees. The slides visually illustrated the unique features of the NIDDK Search Screen, as well as NIDDK-specific standard reports, Public Queries, initiatives and custom download items. The group then reviewed a specific, customizable Pay Plan summary. Because this system is in production, it uses real data.

Q. Will the Excel pivot table reports have the ability to feed back corrected data to the central system?

A. This is not possible at this time. However, an NIDDK user could modify the data retrieved from QVR and update the data in the NIDDK Desktop system.

David Mineo from NIDDK made a special point to recognize the efforts of all those who continue to work on this project, commending them for their efforts. The current challenges to this system involve 1.) NIDDK did not have a convenient way to track initiatives, and 2.) The difficulty in managing cofunded projects. Consideration is also being given to creating a summarization feature within the NIDDK project that would allow for a high-level view of the funding data. A proposed summarization output was described by David Mineo and an example output was circulated.

IC Codes Project

The IC Coding project continues to move along. Currently, the codes from the John E. Fogarty International Center (FIC) and the National Center for Complementary and Alternative Medicine (NCCAM) are in a test environment. Tomorrow, Thor is scheduled to meet with representatives from the National Institute of Child Health and Human Development (NICHD) to demonstrate the system to their staff. Another meeting will take place next week, which will include three other Altum institutes who are interested in the QVR system.

Contracts data

The current IC Codes Initiative primarily has scientific code data emanating from particular institutes. Essentially, all the of the ICs have research and development contracts for which these data are stored locally. Part of this project is to create a prototype list of contracts data items that will become part of the IC Codes process. This list will make it possible to upload contracts information as well as scientific coding data associated with those contracts. The list of contract data items from the Cancer Institute needs to be formatted to a PDF file, since it exists as a technical text document. If anyone would like to see this document as-is, he or she should get in contact with Steve Hughes. This list should be ready for inspection by the group by the next meeting.

Action: (Steve Hughes) Format the list of contract data items from the Cancer Institute into a PDF document.

Q. Will this contract information come from the specific ICs or will it come from the IMPAC II database?

A. At this point, IMPAC II does not have the contract data available. There are issues with data quality and whether or not it is sufficient. Contract data only covers awarded contracts. If and when this kind of data is made available within IMPAC II, they will use it; however, at this point, they retrieve it from databases from the specific ICs.

Members from the group stated that it would be easier to have the information coming from one source, even if its quality is somewhat in question. The data quality from the institutes is expected to be high, however, since they are responsible for entering it.

NIH Roadmap Update of Roadmap Funded application Standard Report

There is a meeting later in the day with the Roadmap staff to discuss further updates and modifications to the QVR system. They are very eager to work with QVR to develop some new reports. There are some difficulties that exist as a result of the way Roadmap initiatives are designated. One problem exists with the Roadmap Requests for Applications (RFA) initiated for 2005, some of which are listed as RM05 and some as RM04. This happened because some RFAs were initiated in 2004, but were not released until (or re-issued in-) 2005, thus confusing their titles. Another situation occurs when an application is submitted with no dollars, but is simply registered as a potential recipient from another resource. The problem is that these applications

are marked with an “X” mechanism. The National Center for Research Resources (NCRR) uses this system. This issue will be coming soon, so the group should be aware of it for right now.

SBIR-STTR Standard Report--Identification of allocation problems

The Small Business Innovative Research (SBIR) program managers are interested in developing reports that illustrate discrepancies within their data. The goal will be to have a convenient report format that allows corrections throughout the year. Prototypes for these reports do exist in QVR in the test environment. These reports should move into production this weekend.

Additional data items in APPLIMG Standard Report / Accession number in Standard Reports

There has been a request to add the Accession number to the spreadsheet download version of the extracted abstracts. During the scientific review process, there is a need to have the accession number in QVR downloads in order for these downloads to be used conveniently with other CRS processes.

Creation of mail merge capability

Thor asked the group if anyone had worked out his or her own procedure for a mail merge within QVR. It was suggested there should be some items in the Center for Scientific Review’s (CSR) “Tips of the Month” that would help in this matter.

Computing the projects with no-cost extensions

It is important that extramural staff know which projects currently have no-cost extensions. There was a previous discussion about creating a derived data item and using a new “public query” to identify these projects. The derived data item would have the following value: “No-Cost Extension: Yes/No.” The group agreed that it would be valuable to be able to determine 1.) whether or not a no-cost extension request was submitted and 2.) whether the no-cost extensions were approved.

After discussion it was agreed that the QVR development team should try to create the derived data item that would allow for identification no-cost extensions. Consideration will be given to creating a search criterion for this item.

Items Recently in Production - Feedback

- Person Search - Department Name (Category) added as search criteria and download item
- NRSA Report - Addition of Institutional Allowance
- Cohort Budget Report - New Feature - All Awards and Commits for Each Competing Cohort
- Application Abstract and Key personnel download--Fast Retrieval

- QVR report modifications moved to production this weekend:
 - **BUDTABS** - corrected report title to reflect "FY to date" (for current data) and "PUBXXXX" (for frozen data), and added Object Class Code to raw data
 - **Intent to Pay Report (ITP)** - added Object Class Code and Budget Activity Description to raw data
 - **NCC** - added Object Class Code and Budget Activity Description to raw data
 - **AWDCURR** - added Object Class Code and Budget Activity Description to raw data
 - **AWDCOMM** - added Object Class Code, Budget Activity Description, and CAS Obligated Date to raw data

ECB/QVR and Related Training Classes:

- **730 Introduction to the QVR System**, July 12, 1:00PM - 4:00PM, Fernwood, Third floor Conference room--Also available as an online Class (see CIT training page for details)
- **731 Introduction to the ECB Council Administration Module**, July 12, 9:00AM - 1:00PM, Fernwood bldg. Lower Level Classroom
- **732 ECB Early Concurrence Workshop**, July 13, 9:00AM - 1:00PM, Fernwood Bldg., Lower Level Classroom

Attendees

Allison, Heather (CIT)	Buckley, Cathy (CIT)	Connors, Anne (NIAMS)
Fischetti, Greg (NCI)	Fjellstedt, Thor (CIT)	Hodgkins, Earl (CIT)
Jones, Terry (NIAID)	McDermott, Julie (NIDDK)	Mineo, David (NIDDK)
Mohseni, Ilze (NCCAM)	Nayak, Rakesh (ALTUM)	Paugh, Steven (OD/LTS)
Poma, Shelly (NIMH)	Tatham, Tom (CSR)	Tolbert, Mary (NIA)