



## What is the purpose?

The eNotification feature is a shared system among the eRA Modules that sends and tracks notifications to applicants and federal agency staff when a grant-related event occurs. These notifications may inform an applicant about the availability of a summary statement, for example, or tell a grants management specialist when a program official has signed off on a non-competing renewal. This feature is accessed only by other eRA systems or eRA staff.

## What are the features of eNotification?

eNotification allows eRA staff to manage the notifications, register events, create user groups, and easily monitor system messages.

The notifications:

- Are event driven
- Can be sent as individual messages - one e-mail per event, or as consolidated e-mails – one e-mail per multiple occurrences of the event (i.e. send a grants specialist one e-mail at the end of the day with all records where the program official completed an approval)
- Support HTML Based Rich Text (Bold, Italic, etc)
- Support multiple attachments – multiple files are zipped
- Support delayed announcements (such as the Project Director/Principal Investigator (PD/PI) cannot be notified for 24 hours that scores release were released)

Some example of eNotifications include:

- Scores Released
- Summary Statements Released
- New Assignments
- Change in Assignments
- Just-in-Time Requested
- Program Official Approved
- Council Changed

For security purposes, e-mail notifications to applicants generally alert the user to the availability of new information related to their grant or grant application in the Commons.

## What are the benefits of eNotification?

- All users will receive secure notification of important events from the funding agency
- eRA administrators are able to quickly and easily setup and maintain notifications as changing business needs demand
- eRA administrators manage notifications centrally, irrespective of the business area of the notification



## Who can use eNotifications?

- Registered eRA users receive eNotifications
- eRA staff create and manage and track the notifications
- eRA helpdesk use e-notifications to track notification history to assist users