

# NIH eRA Commons Release Notes Version 2.7.1.3

## Status Query - Closeout

Closeout functionality has been added to Status Query.

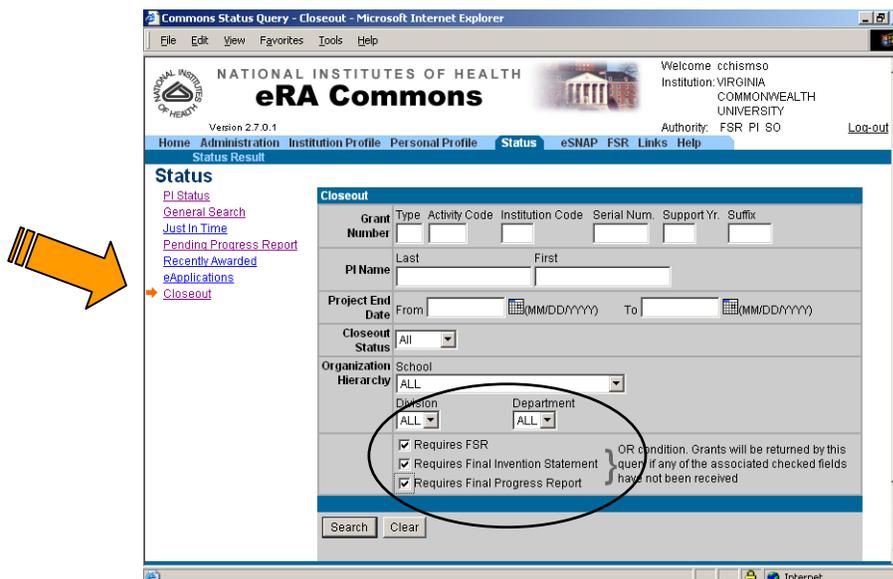


Figure 1 Status Query – Closeout (STA4043).

1. Selected by default are the Closeout query options:
  - **Requires FSR**
  - **Requires Final Invention Statement**
  - **Requires Final Progress Report**
2. The General Status and PI Status Search options also display the Closeout Actions. These Actions are available from the Status Hit List (STA4023) when users are granted the appropriate role and the Closeout grant exists.

## Status Information

1. The incorrect “Budget Period Start and End Date” text, which displayed in the Status Detail section of the Status Information Screen (STA4002), has been corrected.

2. A correction has been made to include the SRA Name on the Status Detail section of the Status Information Screen (STA4002). The SRA Name will display when it exists.

## Status Result – Hit List

The following modifications have been made for the Status Result Hit List:

### NGA Link

The problem that caused the Status Result Hit List to erroneously display an [NGA](#) link even when the NGA document did not exist has been corrected

### Just-In-Time

A modification has been made that allows more grant applications to become available for electronic submission of an application's Just-in-Time (JIT) information. The enhanced JIT feature shall include the following:

1. Grants with a priority score between 100 and 300 shall have access to JIT and are only priority scored (no percentile). Or,
2. Grants having been percentiled with a percentile of 30 or less.

**NOTE:** An on-screen disclaimer will remind grantees to only use this feature when the information is requested by NIH.

## Closeout Status

Commons Status Query - Closeout Status - Microsoft Internet Explorer

Version 2.7.0.1 Authority: FSR PI SO Log-out

Home Administration Institution Profile Personal Profile Status eSNAP FSR Links Help

### Closeout Status

Closeout Requires FSR, Final Invention Statement and Final Progress Report. See Policy at <http://www.nih.gov>

**Application Information**

Grant Number: 5R01MH045390-10 PI Name: RICHARD E STRAUB  
 Closeout Contact Name: FRANN GALLOGLY Closeout Contact Email: fgallogl@mail.nih.gov  
 Closeout Contact Phone: (301) 443-4706 Project Period: 09/01/1989 to 04/30/2001  
 Proposal Title: MOLECULAR GENETICS OF SCHIZOPHRENIA

Closeout Submission Requirement	Instruction	Status	Result of Actions	Date	Action
FSR	For FSR submission, you must have the Commons FSR role	Accepted	Accepted by CHIEF GOVTACCTGBRANCH (FSR)	07/27/2001	<a href="#">Create New</a>
Final Progress Report	Only the SO or the PI of the Grant may process the Final Progress Report	Not Received			<a href="#">Submit</a>
Final Invention Statement	For Submission,	Not Received			<a href="#">Prepare Final Invention Statement</a>

Figure 2 Closeout Status Screen (STA4044).

1. A modification has been made that corrects the display of the Final Progress Report (FPR) submission Date once the FPR has been submitted.

2. Previously, upon accessing a [Closed](#) grant, the Closeout Status Screen did not provide hypertext links for the Final Invention or the Final Progress Reports. This problem has been corrected and available links are displayed within the **Action** column.
3. A modification has been made that corrects the navigation of the **Back** button. Selecting the **Back** button on the Closeout Status Screen (STA4044) causes the program to return to the Status Results – Closeout Hit List (STA4049).
4. A modification has been made that corrects the available hypertext links for the FSR Action. The Action column for FSR now displays the [Create](#), [New](#), and [View](#) hypertext links.

## FSR from Closeout

1. Previously, accessing the Financial Status Report Screen (FSR8005) from Closeout, entering an FSR, and upon saving the program returned users to an incorrect screen. This problem has been corrected and the program returns to the Closeout Status Screen (STA4044).
2. Previously, upon submitting the FSR, the full Institutional Screen displayed. This problem has been corrected and now the Closeout Screen displays upon selection of the final submit button.

## Status Closeout 568 Report

1. A modification was made that corrected the missing PI Name from the Status Closeout 568 Report.
2. A modification was made that corrected the missing Organization Name and Mailing Address from the Status Closeout 568 Report.

## Submitting the FPR

The screenshot shows the 'Submit FPR' form in a Microsoft Internet Explorer browser window. The page header includes the NIH eRA Commons logo and navigation links. The form is titled 'Submit FPR' and contains the following information:

- Application Information:**
  - Grant Number: 5R01AR045441-04
  - PI Name: LAWRENCE B SCHWARTZ
  - Closeout Contact Name: MONTE PARHAM
  - Closeout Contact Email: monte\_parham@nih.gov
  - Closeout Contact Phone: 301-594-3968
  - Project Period: 09/01/1998 to 08/31/2002
  - Proposal Title: EVALUATION OF BASOPHIL INVOLVEMENT IN HUMAN DISEASE
- Select File:**
  - File Name:
  - Browse... button
  - Submit and Cancel buttons

Figure 3 Submit FPR (STA4046).

Previously, when **Submitting** a Word document as a Final Progress Report (FPR), an error message displayed indicating that the Word file was open and the file can be uploaded. This problem has been corrected and Word documents can be submitted accordingly.

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**NOTE:** Either the PI or SO may authorize submission of the Final Progress report (FPR).

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## Add Invention Screen (STA4047)

An enhancement has been made to the Add Invention Screen (STA4047), which brings the design and functionality in alignment with the Commons GUI Standards.

## Grant Folder

The following enhancements have been added to Grant Folder, which is now accessible from the Commons – Closeout.

### FIS and FPR

The Final Invention Statement (FIS) and Final Progress Report (FPR) document types have been added to the Commons Grant Folder.

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**NOTE:** The PI or the SO, individually, has the authority to submit the Final Progress Report (FPR); however, both the PI and SO must together authorize submission of the Final Invention Statement (FIS).

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### CGAP Appendix

The CGAP Exchange captures and saves Appendix materials for publications and other materials. A hypertext link for CGAP Appendix materials has been added to the Header section of the Grant Folder.



Figure 4 Grant Folder.

- Selecting the [CGAP Appendix](#) link allows users to download available Appendix materials for the selected grant.

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**NOTE:** The appendix materials are in a PDF format.

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## eMail Messages

A modification was made that corrects the missing email information from the Status Closeout FIS email.

## Password Policy

The eRA Password Policy link has been corrected. Located under the Login & Logout section in Help, selecting this link now directs users to the correct page.

## Change Password

Previously, selecting the **Clear** button located on the Change Password page (FRW0015) caused the following error:

*“Password does not conform to eRA password guidelines. Password cannot contain your username. Please choose a new password.”*

This problem has been corrected and users are now able to change their passwords.

## Enhanced Text

The text on the Change Password page has been modified for a more user-friendly appearance.

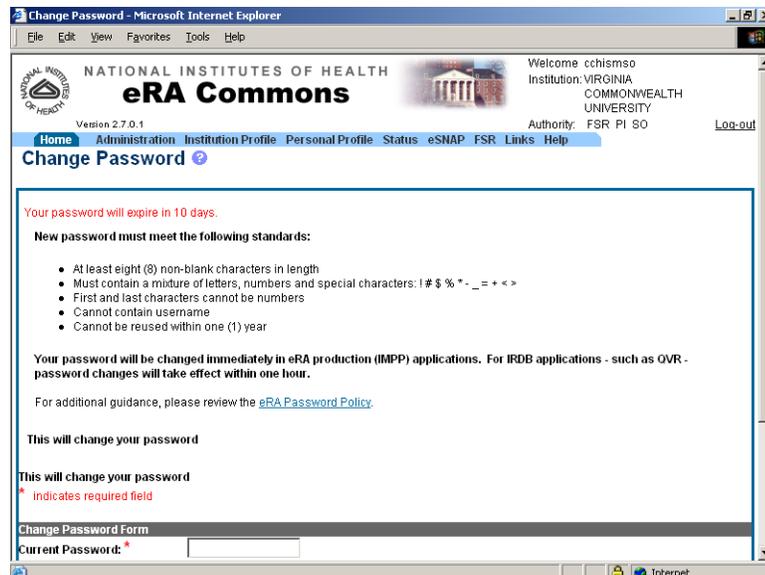


Figure 5 Change Password Screen (FRW0015).

The Old Password text has been updated to read Current Password.

## Error Handling

An enhancement has been made that provides the Commons and all subsystems with an efficient error handling method.

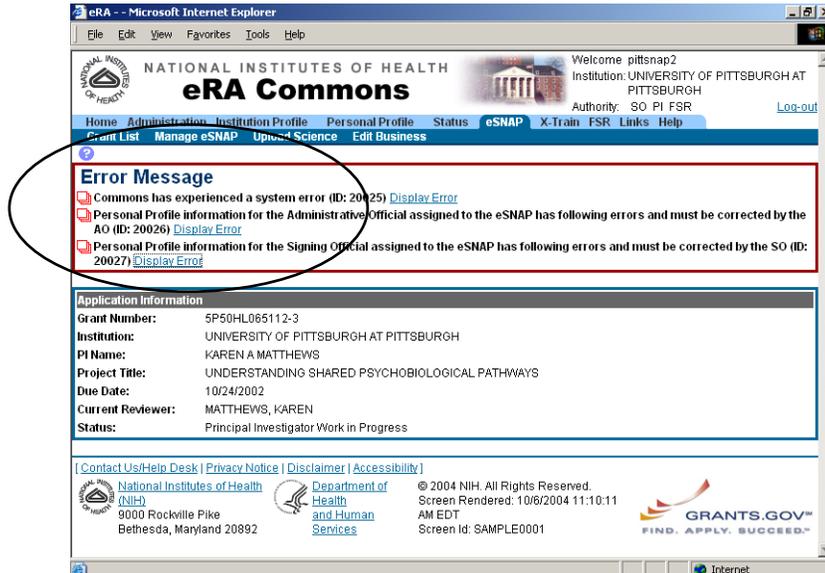


Figure 6 eRA Commons Error Message.

As illustrated in Figure 6, the error message displays across the top of the page in which the error occurred.

- Select the [Display Error](#) hypertext link to view a new page containing the audit id and error details (e.g., offending statement, calling modules).

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**NOTE:** An audit record is stored to the database that captures the error, User ID, Date and Time, along with the offending statement and calling classes.

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Once the new page opens:

- Select the **Send Error to NIH** button to notify NIH of the error.
- Alternatively, select the **Close** button to return to the original error message.