

Email Notifications from Grants.gov

Subject Line of Email	Sent	Sent to the following person(s)	Content of email
GRANT10868349 Grants.gov Submission Receipt	When application has been received by Grants.gov and is being validated	Authorized Organization Representative (AOR)*	Text
GRANT10868349 Grants.gov Submission Validation Receipt for Application	When Grants.gov has validated the application and is preparing it for retrieval by the Grantor agency	AOR*	Text
GRANT10575400 Grants.gov Rejection Notice for Application	When the application is not validated because of errors (e.g., the application was sent after the closing date)	AOR*	Text
GRANT00540850 Grants.gov Rejection Notice for Application	When the application is not validated due to a schema validation error	AOR*	Text
GRANT10572533 Grants.gov Rejection Notice for Application	When the application is not validated due to an invalid AOR—incomplete registration or the E-Biz POC has not authorized the AOR to submit	AOR*	Text
GRANT10574009 Grants.gov Grantor Agency Retrieval Receipt for Application	When the application has been retrieved by the Grantor agency	AOR*	Text
GRANT10575397 Grants.gov Agency Tracking Number Assignment for Application	When the application has been reviewed by the Grantor agency and assigned an Agency Tracking Number	AOR*	Text

* Only the AOR who submits the application to Grants.gov will receive notifications from Grants.gov.

Email Notifications from NIH

Subject Line of Email	Sent	Sent to the following person(s)	Content of email
<Grants.gov Tracking #>/<PI name>: Check Assembled Application in eRA Commons	After successful processing of a Grants.gov submission with no warnings or errors	SO*, PD/PI**, Person to be Contacted***	Text
<Grants.gov Tracking #>/<PI name>: Check Assembled Application in eRA Commons – Warnings Only	After successful processing of a Grants.gov submission with at least one warning but no errors	SO*, PD/PI**, Person to be Contacted***	Text
<Grants.gov Tracking #>/<PI name>: ACTION REQUIRED TO COMPLETE SUBMISSION - Application Errors and Warnings	After processing of a Grants.gov submission, if at least one error has been generated	SO*, PD/PI**, Person to be Contacted***	Text
<Grants.gov Tracking #>/<PI name>: ACTION REQUIRED TO COMPLETE SUBMISSION - Missing or Invalid eRA Commons Username	After processing of a Grants.gov submission, if the Commons account was missing or invalid	SO*, PD/PI**, Person to be Contacted***	Text
<Grants.gov Tracking #>/<PI name>: ACTION REQUIRED TO COMPLETE SUBMISSION - System Issue Occurred	After processing of a Grants.gov submission, if a system error has occurred	SO*, PD/PI**, Person to be Contacted***, cc to the eRA Commons Help Desk	Text
eRA Commons: SO has refused electronic application - PI: [PI Last Name, First Name]	If the SO rejects the application.	SO* who refused application; PD/PI** on the application	Text
eRA Commons: NIH has auto verified electronic application AN # [Accession num]; PI: [PI Last Name, PI First Name]; Title: [Project Title]	Two business days after an error-free application is assembled in eRA Commons	PD/PI** on the application; SO* at email address that was received on the eSubmission data stream	Text

Note:

* using the email address that has been provided for "Authorized Representative," in block 19 of the 424 (R&R) form.

** using the email address that has been provided for "Project Director/Principal Investigator Contact Information," in block 14 of the 424 (R&R) form.

*** using the email address that has been provided for the "Person to be contacted on matters involving this application," in block 5 of the SF424 (R&R) form.