CCB Meeting
Decision Summary

Thurs., May 15, 2003
9:30 a.m.
Rockledge 1
OER Conf. Rm., Third Floor

Requests Covered

	Submitted By	Area Affected	Type Of Request	Cost/Schedule Impact	Document Title
01	Sara Silver	R&R	Requirements Change	No	05-15-2003 Item 01
02	Dan Hall	Account Management	New Requirement	Yes	05-15-2003 Item 02
03	Dan Hall	Updated HTML	New Request	Yes	05-15-2003 Item 03
04	Dan Hall	J2EE Base System	Requirement Clarification	Yes	05-15-2003 Item 04
05	Dan Hall	J2EE Base System	New Requirement	Yes	05-15-2003 Item 05
06	Dan Hall	Account Management	New Requirement	Yes	05-15-2003 Item 06
07	Mark Weiser	Commons/FSR	Algorithm Refinement	Yes	05-15-2003 Item 07
08	Mark Weiser	Commons/FSR	Framework Change	Yes	05-15-2003 Item 08
09	James Tucker	CRISP on the WEB	Requirements Change	No	05-15-2003 Item 09
10	Sherry Zucker	CCMP Modification	Requirement Change	No	05-15-2003 Item 10
11	Krishna Collie	CM WEB	Requirements Change	No	05-15-2003 Item 11
12	Mark Siegert	eSNAP	Requirements Change	Yes	05-15-2003 Item 12
*	Steve Fitzgerald	TA	Requirements Change	Yes	Walk-In
**	Steve Fitzgerald	ICO	Bug fixes & Req. Change	Yes	Walk-In

Decision Summary

	Submitted By	Area Affected	Type Of Request	Cost/Schedule Impact	Document Title
01	Sara Silver	R&R	Requirements Change	No	05-15-2003 Item 01

Request:
One of the baselined items for the July release for Receipt and Referral is to fix performance on the Table 12 report. Because of other approved CCB items for July, there are not enough resources to work on this item. Therefore, this request is being submitted to defer this item until October. Since the report is only run twice a council round, there is very little impact on the user to defer the item. As part of this request, we are asking that User Support run the report between now and October (should be no more than three times).

Decision: Approved

Action Items:
1. (Tim Twomey) Assign a member of user support to run the report until the item is fixed.

	Submitted By	Area Affected	Type Of Request	Cost/Schedule Impact	Document Title
02	Dan Hall	Account Management	New Requirement	Yes	05-15-2003 Item 02

Request:
A better approach to validate roles was provided to team. Instead of pre-selecting all roles found in the match roles search, it was determined that it would be better to not preselect any roles and make the PI or IAR user positively identify role records (i.e. NIH support) belonging to them. The confirmation page would then show only the roles confirmed. The prototype for this is at:

http://erawebdev.od.nih.gov/UI/maintainProfiles/validateRoles.asp

Supporting this requirement, the confirmation page role records won't initially be selected.

Decision: Approved

Notes: The Integration testing estimate was reduced from 4 to 2.

	Submitted By	Area Affected	Type Of Request	Cost/Schedule Impact	Document Title
03	Dan Hall	Updated HTML	New Request	Yes	05-15-2003 Item 03

<table>
<tr><td></td><td colspan="5">Request:
We are prepared to baseline HTML text for Home Page, Demo Home Page. Additionally, based upon CWG feedback, they have strongly suggested that we make error messages display more prominently. The HTML for Error Messages is at:
http://erawebdev.od.nih.gov/UI/eSnap/eSnapScreenDev/errorMsg.asp

Decision: Approved</td></tr>
<tr><td rowspan="2">04</td><td>Dan Hall</td><td>J2EE Base System</td><td>Requirement Clarification</td><td>Yes</td><td>05-15-2003 Item 04</td></tr>
<tr><td colspan="5">Request:
The requirement for when a profile is collapsed in Maintain Profiles states that an account is to be deleted. This may be misinterpreted as Delete Account is misnamed as it doesn’t necessarily delete an account. Instead, the requirement now reads: account is deleted, moving all affiliations from the collapsed profile to the target profile, which was the intent of the requirement.
Additionally, the field Person Type Code was repeated twice in the Maintain Profiles Detail View data table.

Decision: Approved</td></tr>
<tr><td rowspan="2">05</td><td>Dan Hall</td><td>J2EE Base System</td><td>New Requirement</td><td>Yes</td><td>05-15-2003 Item 05</td></tr>
<tr><td colspan="5">Request:
We neglected to add a requirement to reduce the result set for maintain profiles. Although this query will be executed by NIH staff, we added requirement that at least one of the following fields be non-null. {email, last_name, user_id, SSN, or person_id}.
In Validate Roles, we added a requirement for Serial Number

Decision: Approved</td></tr>
<tr><td rowspan="2">06</td><td>Dan Hall</td><td>Account Management</td><td>New Requirement</td><td>Yes</td><td>05-15-2003 Item 06</td></tr>
<tr><td colspan="5">Request:
We neglected to add a requirement to reduce the result set for Validate Roles Add NIH Support functionality. Therefore, we added Serial Number in addition to IC to the required fields list.

Decision: Approved</td></tr>
<tr><td rowspan="2">07</td><td>Mark Weiser</td><td>Commons/FSR</td><td>Algorithm Refinement</td><td>Yes</td><td>05-15-2003 Item 07</td></tr>
<tr><td colspan="5">Request:
CAS transactions for FSR revisions not generated correctly. This makes processing revision records much more difficult. The processing of revision records was a key new feature of the FSR system.

Decision: Pending *** Item #7 and 8 are being evaluated together.

Action Items:
1. Joe and Verle will assess the impact on testing. If the determination is that a reduction of scope is necessary to incorporate these changes, Mark will work with the OFM stakeholder to prioritize the items planned for the July release.

Notes:
1. There was concern raised by NGIT on their ability to add more items to the already extensive release for FSR. Joe Ashcroft (representing Verle Wright) was not comfortable approving this without future analysis. Item is still pending an assessment from Verle Wright upon his return.
2. Integration testing time was corrected to read 10 hours.</td></tr>
<tr><td>08</td><td>Mark Weiser</td><td>Commons/FSR</td><td>Framework Change</td><td>Yes</td><td>05-15-2003 Item 08</td></tr>
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<tr><td></td><td colspan="5">Request:
FSR users need a way to see a larger hit list, at least 100 per screen. Currently the hit list is only displayed in 10 line pages. This is difficult for large organizations from getting a handle on the entire scope of their FSR workload.

Decision: Pending ***Item #7 and 8 are being evaluated together.

Action Items:
1. Joe and Verle will assess the impact on testing. If the determination is that a reduction of scope is necessary to incorporate these changes, Mark will work with the OFM stakeholder to prioritize the items planned for the July release.

Notes:
1. There was concern raised by NGIT on their ability to add more items to the already extensive release for FSR. Joe Ashcroft (representing Verle Wright) was not comfortable approving this without future analysis. Item is still pending an assessment from Verle Wright upon his return.
2. Design and Development time was corrected to read 2 hours.</td></tr>
<tr><td rowspan="2">09</td><td>James Tucker</td><td>CRISP on the WEB</td><td>Requirements Change</td><td>No</td><td>05-15-2003 Item 09</td></tr>
<tr><td colspan="5">Request:
With the resources that were diverted to I-Edison, CRISP on the WEB needs to reduce the scope for the July release. The advocate for COTW, Larry Morton, is in agreement with the reduction in scope. Below are the areas that are being eliminated or reduced:

Replication Changes: #2 Change this item to include only the analysis for the “Include Process” which replicates records based on the project_versions_t last_upd_date. Since Subprojects now use the criteria from the project_years_t table, we need to check the last_upd_date on this table as well. Once analysis is down during this cycle, we can then make the changes to the code at a later release date.

Interface Changes: #2) When processing multiple fiscal years, structure the query so that it selects a range of FY’s. #3) Add the ability to search using multiple Boolean operators for singular or compound terms. #4) Add exclude functionality to exclude terminology from queries.

Decision: Approved</td></tr>
<tr><td rowspan="2">10</td><td>Sherry Zucker</td><td>CCMP Modification</td><td>Requirement Change</td><td>No</td><td>05-15-2003 Item 10</td></tr>
<tr><td colspan="5">Request:
Now that the Impact Assessments are included in CCB Requests, it would be beneficial to the project to move the submission time of CCB requests back from 9AM on Tuesdays to 10AM on Wednesdays for the following Thursday meeting. Outreach is able to publish the agenda by 1PM on Wednesday giving the CCB members Wednesday afternoon to validate the review the incoming requests.

Decision: Compromise
❑ CCB requests due by 2:30 on Tuesday with hour estimated included
❑ Lack of response to requests for input should be elevated to appropriate management
❑ Agenda to be distributed by COB Tuesday
❑ CCB meetings to take place at 9:00 on Thursdays</td></tr>
<tr><td rowspan="2">11</td><td>Krishna Collie</td><td>CM WEB</td><td>Requirements Change</td><td>No</td><td>05-15-2003 Item 11</td></tr>
<tr><td colspan="5">Request:
Oracle Reports does not allow the suppression of pages for multiple reports. There is a requirement that allows users to print out 3 different version of a report. User had requested the ability to suppress the cover sheet and the end sheet. We are unable to suppress the cover/end sheets across these three versions and would have to develop three different version. This is highly inefficient, high maintenance and the time and effort we would devote to this endeavor would be better served in other area. The cost does NOT equal the benefit.

Decision: Conditional Approval

Action Items:
1. (Krishna Collie) Will verify the requirement cannot be met due to an Oracle related problem.

Notes:
1. If Krishna verifies that this is indeed an Oracle support problem, then the CCB approves the request.</td></tr>
<tr><td>12</td><td>Mark Siegert</td><td>eSNAP</td><td>Requirements Change</td><td>Yes</td><td>05-15-2003 Item 12</td></tr>
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<tr><td></td><td colspan="5">Request:
There have been a number of requests from the CWG members that are currently participating in the eSNAP pilot for an increase in the allowable size of the Progress Report file that is uploaded and attached to the eSNAP. Therefore the size parameter for this file needs to be increased from its current restriction of 500kb to 6MB. A test is currently being conducted to determine the amount of time it will take for a file of this size to be converted from MS Word to .pdf. Pending an acceptable outcome of this test, I am requesting that the parameter be changed to allow a file size of 6MB for the eSNAP Progress Report. It is requested that this parameter change be implemented with the scheduled downtime on May 18, 2003.

Decision: Approved. Jim approved going forward with this request without testing. If it fails the parameter will be set back, however, load testing will need to occur before the July release.

Action Items:
1. (Mark Siegert) Review request with Architecture.

Notes:
1. Load testing is required to complete this request. Load testing involves the risk of the entire NIH eRA Commons system going down.</td></tr>
<tr><td rowspan="2">*</td><td>Steve Fitzgerald</td><td>TA</td><td>Requirements Change</td><td>Yes</td><td>Walk-In</td></tr>
<tr><td colspan="5">Due to several data quality problems involving fellowship degree data, the TA payback system is currently incorrectly assigning the amount of payback someone owes for many individuals who have had a fellowship grant. The problem is often resulting in the fellow receiving an APAC form when they should NOT be getting one. This makes us look bad, since some of these individuals have fulfilled their NRSA obligations several years ago. Most often, the data quality problems result in someone having with an obligation when they should not. (or is showing more obligation than they really owe)
The current work around solution involves adding an earned predoc role degree record, but this is unacceptable, because it just creates more bad data. Therefore, there really is no acceptable work around solution to this problem.
The following change will be implemented for fellowship records
1. For Fellowship records only, modify the payback calculation routine so that pre-doc/post-doc status is evaluated/determined based on the activity code, instead of looking at degree information.
The following activity codes/degree types should be use: F30/31 – Predoc, F32 – Postdoc

Decision: Pending

Action Items:
1. (Steve Fitzgerald) Check with Lisa to see if a backend change is required and inform Sylvia Dutcher, Donna Frahm, Mike Wilson, and Joe Ashcroft via email.
2. (Mike Wilson, Sylvia Dutcher, Joe Ashcroft) Determine testing needed for requirements change to TA module.

Notes:
1. Request will be approved if Steve can determine if this request only requires a backend change. Also, Mike, Joe, Sylvia will determine the full impact on testing.
2. The Design and Development time estimate of 40 hours may be on the conservative side.</td></tr>
<tr><td>**</td><td>Steve Fitzgerald</td><td>ICO</td><td>Bug fixes & Req. Change</td><td>Yes</td><td>Walk-In</td></tr>
</table>

Request:
The following problems have been identified in the GPM reports, and need to be fixed.
These reports, which have replaced the Vee Moxley © reports, are required for budget closeout and are used by budget officers. It is assumed that all of the items identified require fixing. Therefore, we have not broken out each fix as a separate CCB request. Also, due to multiple dependencies with the different application components, it is more efficient/cost effective to fix all of the items at once.

1) Modify reports to include only current FY grants, except in the case where there is a skip year grant. (grant that has been awarded and has a budget period of greater than one year). This should eliminate problem of duplicate counting of grants, obligations, and commitments, due to both type 1 and type 5 records showing up. In other words, do not include previous FY grants on the reports unless the budget end date takes you into the next fiscal year.
2) Document skip year grants (awarded grants with a budget period greater than one year) by adding an indicator on the report, and add the indicator description in the footnote.
3) Fix the report headings (mechanism descriptions) (mostly for co-funded grants), currently showing up as ‘Unknown’ or missing, when they should contain the correct mechanism. If the administering IC or a budget office user is generating the report, then the mechanim_code in GPM_APPLS_T should be used.
   If the user generating the report is not in the administering IC or a budget office user, then the default mechanism displayed should be obtained from ACTIVITY_MECHANISMS_T.
4) Fix spelling errors on several reports, including the terms ‘Reimbursable’ and ‘sensitive’ on reports 6015 and 6035.
5) Change the grant number display format on reports 6080 and 6095 so they are properly padded/justified.
6) Fix reports were both award amount and obligated amount are both showing up as ‘0’.
   Details: Modify report logic so that if INIT_ENCUMBRANCE_DATE is null (grant hasn’t been released for award), and intent to pay code =’Y’, then show the total period amount in the ‘to be paid’ column. Currently the report appears to be incorrectly showing TOTAL_OBLGTD_AMT in the 2 be paid column.
   Also, if INIT_ENCUMBRANCE_DATE IS NOT null (grant is awarded), and TOTAL_OBLGTD_AMT is null (grant has not been paid but not is awarded), show the total period amount in the FYxxxx to be paid column. Also add a ‘1’ in the Note column to indicate that there is a discrepancy between awarded amount and amount paid.
   (If award is not yet paid, show the total period amount in the 2 be paid column)
7) Fix the footnote logic for (1)’ difference in dollars between awarded and DFM obligated’ so that only awarded grants with this discrepancy are flagged. Currently, the report appears to be flagging unawarded grants (init_encumburance_date =null) as having a discrepancy, when it should not.
8) Modify report parameter screen/effective date logic and report headings so that if data does not exist for the chosen effective date, the user is notified that data does not exist for the chosen effective date and the most recent data will be displayed. Report header should be changed to display the correct (most recent) effective date. This is currently causing reconciliation problems.
9) Modify 6040 to fix counts. This report has columns for both trainees and FTTP equivalents. Modify trainee counts so that the institute total amount for FTTP counts are correct. Also correct report total amount for TRAINEEs.
10) Modify 6015A so that if is there is a count, that a dollar amount shows up as well. (ref, 6015A for GM, on 05/07/2003)
11) On 6040, apply new rule to avoid double counting. T35s are short term/part time appointments. New business rule: For T35 grants, under trainee totals, only show the short term qtys, do not show predoc amounts. Also, for FFP totals, don’t show stipend qtys. This is causing double counting of number of trainees assigned to T35 grants.

Decision: Pending Approval.

Action Items:
1. (Steve Fitzgerald) Prioritize the importance of GPM reports for the July deployment and inform Mike Wilson, Joe Ashcroft, Sylvia Dutcher, and Donna Frahm via email.
2. (Steve Fitzgerald) Assess acceptance testing for fixing GPM reports. It was suggested that Vee Moxley may be will to do testing.

Notes:
1. The request is pending. Approval was granted for development to begin. It was recommended that the GPM reports be prioritized for the July deployment in case resources are not available to complete all of them.