

# CCB Meeting Decision Summary

Thurs., March 4, 2004  
9:00 a.m.  
Rockledge 1  
Fifth Floor Conference Room

## Requests Covered

	Submitted By	Area Affected	Type of Request	User Impact	Document Title
01	Yvette Porter	Entire eRA Project	Definition of Metrics/Software Measurement Procedures	High	CCB_3_4_2004_item1
02	Vickie Fadeley	GM/Subprojects/PGM	Release to Integration Test	High	CCB_Request_March142004
03	Vickie Fadeley	Customizable Checklists	Release to Integration Test	High	CCB_Request_March212004

## Request & Decision Summary

	Submitted By	Area Affected	Type of Request	User Impact	Document Title
01	Yvette Porter	Entire eRA Project	Definition of Metrics/Software Measurement Procedures	High	CCB_3_4_2004_item1
<p><b>Request:</b> A study was conducted in order to determine the project's readiness for function point data collection under the new contract vehicle. The findings indicate that standardized data collection procedures are required. As a result of informal interviews and document analysis three approaches were identified.</p> <p><u>Approach #1:</u></p> <ul style="list-style-type: none"> <li>• Incorporate data collection procedures into the requirements gathering phase.</li> <li>• This approach requires Government personnel to provide cost and schedule estimation data.</li> <li>• The burden is on the Government.</li> </ul> <p><u>Approach #2</u></p> <ul style="list-style-type: none"> <li>• Incorporate data collection procedures into all task orders through the task order template.</li> <li>• This approach requires vendors to provide cost and schedule estimation data.</li> <li>• This approach also requires that the task order template be under configuration control.</li> <li>• The burden is on the contractor.</li> </ul> <p><u>Approach #3:</u></p> <ul style="list-style-type: none"> <li>• This approach is a three-phase approach in which data is collected in the pre-award phase, the post-award phase and the post implementation phase.</li> <li>• With this approach, the burden is shared between the Government and the contractors. In addition, this approach provides the Government with more information for tracking, monitoring and forecasting than the other two approaches.</li> </ul> <p><u>Attachments</u></p> <ul style="list-style-type: none"> <li>• The data collection timeline for each approach, which has been reviewed with the relevant parties, is attached.</li> </ul> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• A smaller group will meet to determine a process for obtaining information and distributing to PMO.</li> <li>• The process that is determined will be presented to the Branch Chiefs for discussion and approval.</li> <li>• Changes will then be incorporated into a PPG and returned to CCB for final approval.</li> </ul> <p><b>Action:</b> (Yvette Porter) Arrange meeting to discuss and determine process for obtaining information and distributing to PMO.</p>					

## Request & Decision Summary

	Submitted By	Area Affected	Type of Request	User Impact	Document Title
	Vickie Fadeley	GM/Subprojects/PGM	Release to Integration Test	High	CCB_Request_March142004
02	<p><b>Request:</b> The March 14, 2004 release of Clear Quest items to Integration Testing will resolve the following defects:</p> <p><b>GM</b></p> <p>CQERA00015177 – Extend Type 5 receipt date rule            CQERA00015178 – GM post WIP change            CQERA00015180 – Type 6/7 change to add the RFA_PA_Number as one of the columns that copies over            CQERA00014934 – Update the person_involvements_t row with the addr_seq_num of the HOM address            CQERA00014938 – Check activity_code as well as serial_num when creating type 5 records</p> <p><b>SUBPROJECTS</b></p> <p>CQERA00014816 – Stop rollover of type 2 subprojects            CQERA00015460 – Business rule for ‘total-subproject-cost-exceeds-total-parent-cost’</p> <p><b>PGM</b></p> <p>CQERA00014885 – Button label behavior on Program Approvals page            CQERA00015016 – Active Grants showing up in Post Council Page            CQERA00014988 - Saving PO Notes            CQERA00006024 - Sort order of PI name            CQERA00015297 - Show e-SNAP's that have come in on the Type 5 Page            CQERA00015299 - The difference between the attention flag and the problem flag is confusing, should be combined in future            CQERA00014609 - Hyphenated last name searches do not work correctly            CQERA00015300 - Display correct date for 'IC council Meets on: "It should display the actual date the council meets, not the council round date.            CQERA00015301 - Automatically refresh the approvals page after a sign-off            CQERA00015302 - Revise PO Worksheet to include IC customized checklist items and show assignment &amp; signatures (Sometimes the assignee is not the one who signs-off)            CQERA00014611 - The PO Worksheet is unreadable when accessed via PGM</p> <p><b>Decision:</b> Approved for Integration Testing. Included for information purposes.</p>				

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	Submitted By	Area Affected	Type of Request	User Impact	Document Title
	Vickie Fadeley	Customizable Checklists	Release to Integration Testing	High	CCB_Request_March212004
03	<b>Request:</b> The March 21, 2004 release of Clear Quest items to Integration Testing will resolve the following defects:				
	CQERA00015164	Checklist Admin: Change View Checklist to be a static display instead of disabling buttons (The disabling does not work for Netscape 4.7 users)			
	CQERA00015164	Checklist Admin: Change View Checklist to be a static display instead of disabling buttons (The disabling does not work for Netscape 4.7 users)			
	CQERA00015165	GM/PM Checklists: Add content to explain the difference between Save and Checklist complete			
	CQERA00015166	(PGM) Items should default to blank (no radio buttons chosen) not n/a			
	CQERA00015167	Name and Date complete should show on all reports			
	CQERA00015168	GM/PM Checklists: move radio buttons to the far left, "Resp Req" next and narrower field			
	CQERA00015169	GM/PM Checklists: move Grant Number and PI to far left			
	CQERA00015170	Questions are numbered differently in checklist page and report			
	CQERA00015441	Remove response required and individual item update dates			
	CQERA00015442	Change text of "Update" button to "Edit"			
	CQERA00015245	Checklist Complete function doesn't work if non-required item last			
	CQERA00015445	Checklist Report only when not in WIP			
<b>Decision:</b> Approved for Integration Testing. Included for information purposes.					