

Notification to be sent instructing SO and PI to log on to the Commons and view errors and warnings associated with a grants.gov submission

Subject Line: Errors and Warnings for Your Electronic Grant Application

Body of Text:

NIH has received the electronic application titled “<Project Title>” that was submitted through Grants.gov. The application has generated error messages and/or warning messages. Since errors will prevent successful processing of a grant application, the application will not be processed by NIH until the errors are corrected. Warnings are for informational purposes and will not prevent processing by NIH.

To view the messages, log in with your username and password to the NIH eRA Commons website at <https://commons.era.nih.gov/commons/>. Then select the “Status” menu item, retrieve the grant application, and click on the Application Identifier (TN) link next to the submitted application. You must correct the errors in the application. If desired, any warnings can also be addressed at this time. Submit the entire corrected application through Grants.gov selecting the ‘Changed/Corrected Application’ Type of Submission.

If you have any questions about this email, please contact the eRA Help Desk at 1-866-504-9552 (tty: 301-451-5939) or commons@od.nih.gov <<mailto:commons@od.nih.gov>>.

